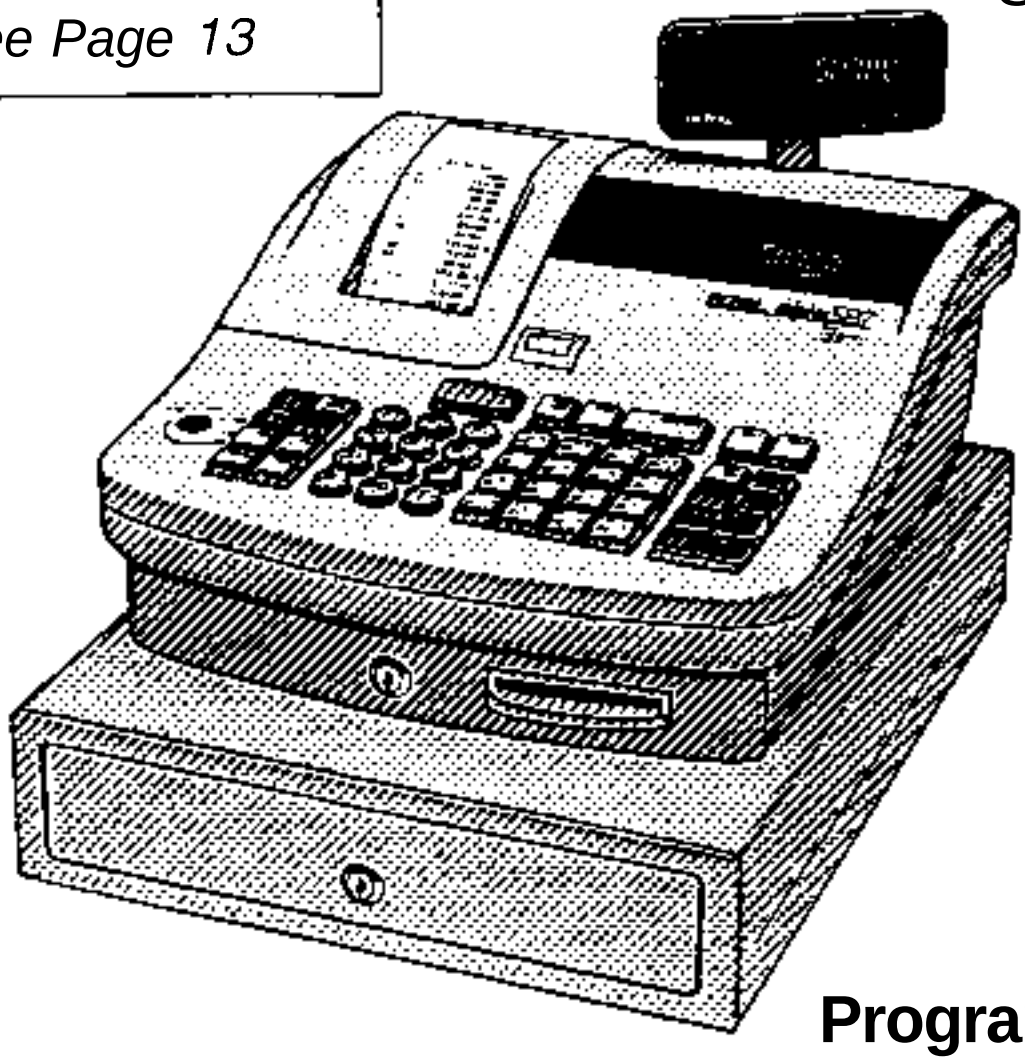
ROYAL®

alpha 587

CASH MANAGEMENT SYSTEM

EASY

Start-Up Programmir
3-Page "Quick-Star
See Page 13



Programmable Electronic Cash Register

OPERATING MANUAL

40 Departments / 500 PLUs
Alphanumeric Printer
15 Clerk Numbers

TABLE OF CONTENTS

UNPACKING YOUR CASH REGISTER and SET UP . . . 1
- Preparation . . . 1
- Standard Accessories . . . 1
- Initial Set Up . . . 1
- Maintenance of your Register . . . 1

GETTING TO KNOW YOUR CASH REGISTER . . . 2
- Using the Manual . . . 2
- How to Get Started . . . 2

SECURITY SYSTEM and ERROR CONDITIONS . . . 3
- 8-way Security System . . . 3
- Error Condition Explanation . . . 3
- Register Tone . . . 3
- Entry Error Alarm . . . 3
- Maximum Entry Lock-Out . . . 3
- Clear Key . . . 3
- PE-Printer Error . . . 3
- System Clear Information . . . 3

CONTROL LOCK SYSTEM . . . 4
- Control Keys . . . 4
- Removable Cash Drawer . . . 4

ADDITIONAL SAFETY DEPOSIT DRAWER . . . 4
KEYBOARD FUNCTIONS . . . 5-7
DISPLAY WINDOWS . . . 8
- Operator Display . . . 8
- Customer Display . . . 8

BATTERY SYSTEM . . . 9
- Installing or Replacing the Back-Up Batteries . . . 9
- Extending Usage of the Back-Up Batteries . . . 9

INSTALLING THE PAPER ROLL . . . 10
INSTALLING THE RIBBON . . . 11
RE-INKING THE THANK YOU STAMP . . . 12
QUICK START . . . 13-15
AFTER QUICK START . . . 16
- Quick Start Program Confirmation Report . . . 16

BEFORE GOING TO REGISTER MODE . . . 17
ADVANCED PROGRAMMING . . . 18
CLERK NUMBERS . . . 19
- To Program Clerk Numbers . . . 19
- To Program Clerk Names . . . 19
- To Use Clerk Numbers . . . 20

PASSWORDS . . . 21
- X and PRG/Z Manager Passwords . . . 21
  - To Program Manager Passwords . . . 21
  - To Use Manager Passwords . . . 21

DATE . . . 22
TIME CLOCK . . . 22
MACHINE NUMBER . . . 22
DECIMAL POINT . . . 23
ROUNDING . . . 23
TAX RATES . . . 24-26
- Fixed Tax Rate . . . 24
- Tax Table Rate . . . 25
- VAT Tax Rate . . . 26

DEPARTMENT PROGRAMMING . . . 27-29
COUPON DISCOUNT . . . 30-32
MINUS PERCENTAGE DISCOUNT (-%/RA) . . . 33
PLUS PERCENTAGE (+%/PO) . . . 34
PRICE LOOK-UP (PLU) . . . 35
- PLU Descriptions . . . 36

TRAINING MODE . . . 37
FLAG OPTIONS . . . 38-40
ALPHANUMERIC DESCRIPTIONS . . . 41-45
PROGRAM CONFIRMATION REPORT . . . 46
PLU CONFIRMATION REPORT . . . 47

TRANSACTION EXAMPLES FOR OPERATING THE CASH REGISTER 48-64
Sample Receipt 48
Transaction Symbols 48
Example 1 Cash Sale Without Tendering Change 49
Example 2. Cash Sale With Tendering Change 49
Example 3: Using the Dept Shift Key 49
Example 4: Charge Sale 50
Example 5: Check Sale 50
Example 6: Split Tendering Sale 50
Example 7: No-Sale Function 51
Example 8: Registering a Reference Number 51
Example 9: Multiplying by a Fraction 51
Example 10: Multiplication Sale 52
Example 11: Registering a Department Unit Price 52
Example 12 Multiplication of a Department Unit Price 52
Example 13: Exempting Tax on an Item 53
Example 14: Exempting Tax on the Entire Sale 53
Example 15: Adding Tax to a Non-Taxable Department 53
Example 16: Received-On-Account Sale 54
Example 17. Paid-Out Sale 54
Example 18: Return Sale 54
Example 19: Coupon Discount Sale 55
Example 20: Minus Percentage Discount Sale 56
Example 21: Plus Percentage Sale 57
Example 22: Use of Error-Correct (VOID) Key 58
Example 23: Voiding a Sale 58
Example 24: Voiding a Multiplication Sale 58
Example 25: Voiding a Coupon Sale 58
Example 26: Voiding a Minus Percentage Discount Sale 59
Example 27: Voiding a Plus Percentage Sale 59
Example 28: Voiding a Department Preset Price 60
Example 29: Voiding a Multiplication of a Department Preset Price 60
Example 30: Voiding a Department Preset with a Minus Percentage Discount 61
Example 31: Voiding a Department Preset with a Coupon Discount 61
Example 32: PLU Sale 62
Example 33: PLU Sale with PLU Description 62
Example 34: Overriding a PLU Sale 62
Example 35: Voiding a PLU Sale 63
Example 36: Voiding a PLU Multiplication Sale 63
Example 37: Voiding a PLU Sale with a Coupon Discount 63
Example 38: Voiding a PLU Sale with a Minus Percentage Discount 64
Example 39: Voiding a PLU Sale with a Plus Percentage Rate 64
Example 40: Gallonage Sales Transaction 64
X/Z MANAGEMENT REPORTS 65
Cash-In-Drawer Report 66
Hourly Report 66-67
Clerk Report 68
PLU Report and Weekly/Monthly Report 69
Full Z/End-of-Day Report and Weekly/Monthly Report 70
Full Report Illustration 71
Balancing X/Z Reports 72
TROUBLESHOOTING 73
In Case of an Error Tone 73
In Case PE-Printer Error Displays 73
If Cash Register is Malfunctioning 73
Half System Clear 73
Full System Clear 73
Service Center Information 73
LIMITED WARRANTY 74
SPECIFICATIONS and SAFETY 75
APPENDIX I - STATE TAX TABLE CODES . . . . . Ia-If
APPENDIX II - CALCULATING STATE TAX TABLE CODES . . . . . IIa-IIe
APPENDIX III - GST/PST SYSTEM FOR CANADA . . . . . IIIa-IIIb

This is a “Table of Contents preview” for quality assurance

The full manual can be purchased from our store:
https://the-checkout-tech.com/manuals/Royal/Alpha-587 operating programming manual

And our free Online Keysheet maker:
https://the-checkout-tech.com/Cash-Register-Keysheet-Creator/

HTTPS://THE-CHECKOUT-TECH.COM